

## **Our Mission and Purpose**

**The mission of the Charleston Charter School for Math and Science is to educate students for success in college and careers by providing an innovative learning environment that is academically excellent, developmentally responsive, and socially equitable.**

### **Uniform Code**

- Middle school students must wear light blue polos. They may also wear a plain navy blue pullover sweater.
- All students may wear navy blue fleece jackets and cardigan sweaters over their polos in classrooms.
- Non-uniform jackets may be worn unless inside a building.
- Khaki pants, capris, skirts, skorts, and shorts may be worn. All must meet the following criteria:
  1. Khaki colored material only
  2. No frays, rips, tears, or holes
  3. Navy blue or black leggings are permissible if worn under skirts
- Shirts must be tucked in at all times.
- Belts must be worn at all times with pants/shorts that have belt loops.
- Pants or shorts must be worn at the waist line. Waist line is defined as the area where the body bends when leaning over.
- Flip-flops, shower shoes, or slippers are not permissible.
- Hats are not permitted in any building, unless required for health (documented) or religious reasons.
- All students are required to purchase and wear a CCSMS physical education uniform during PE classes.

### **Tardy Policy**

Students are expected to be at school daily and to arrive on time. Tardiness will be monitored and recorded daily. Excessive tardiness will result in disciplinary action, and an extended tardy may count as an absence. Students missing more than 50% of a class period will be counted absent.

### **Attendance**

Being in class is an essential part of student learning and progress. Learning at CCSMS involves active engagement, working together, student-centered research, and completing projects.

As a result, students who do not attend class regularly put themselves at academic risk. Due to the nature of the learning environment at CCSMS, “make-up” work is more challenging than in traditional textbook-driven programs. Parents should consider the importance of attendance when planning family and other activities that may take a child from school.

### **Absences**

Parents/guardians have the responsibility to ensure that all school-age children in their care are in school and on time every day. Students have the responsibility to be on time and attend all classes.

#### **Lawful Absences (Excused)**

- Illness of the student
- Medical or dental appointment
- Court appearance or court ordered activity

**The mission of the Charleston Charter School for Math and Science is to educate students for success in college and careers by providing an innovative learning environment that is academically excellent, developmentally responsive, and socially equitable.**

- Death in the immediate family
- Observance of a religious holiday
- Activities approved by the administrative team
- Extenuating circumstances as determined by the principal

#### Unlawful Absences (Unexcused)

- Absence from school for any portion of the day without the knowledge of their parents/guardians
- Absence from school for any portion of the day without acceptable cause with the knowledge of their parents/guardians
- Absence from planned home-bound or home-based sessions Note Students are not considered absent when attending approved school field trips, arriving late due to bus problems, or assigned to an in-school suspension program.

#### **Documentation of Absences**

All absences require a written explanation from the parent/guardian within three (3) school days of return from the absence.

Written explanation of absences must include the student's name, parent/guardian's full name, address and telephone number(s), dates of absence(s), and documentation of the reason for absence. Absences in excess of ten days per year will not be considered excused with a parent/guardian note unless they are accompanied by official medical or legal documentation.

#### **SC Compulsory Attendance law**

CCSMS complies with all compulsory attendance laws as written by the State of SC. An outline of these laws can be found in the CCSD Student Code of Conduct available on the CCSD website.

#### **High School Course Credit and Absences**

In accordance with South Carolina state law, high school students may only miss a total of 5 regular class meetings (lawful or unlawful) in a one-credit semester course. A total of 3 regular class meetings may be missed in a half credit course. Students must attend at least half the designated class time in order to be counted present. The school will communicate to students and parents if a student has attendance issues.

#### **Student Identification Cards and Lanyards**

Students will be issued a student ID with their picture and a lanyard at the beginning of the school year. This ID must be worn at all times when on our campus. If a student does not have an ID, he/she will be asked to use a temporary ID sticker which will cost 1 dollar or will serve a lunch detention. In the event that a student needs to buy a new ID Badge and lanyard, he/she will be charged a fee of 5 dollars. The temporary ID Sticker and Replacement ID will be purchased in the front office. Repeat offenders will be referred for further action.

#### **Cell Phone Policy**

Cell phones are only permitted when approved by classroom teachers for learning purposes. This does not include listening to music while working. If a student has a cell phone out, first ask them to put it away. If they refuse or the cell phone is out again, the teacher will confiscate the cell phone until 3:08 that day. Cell phones may be used in the cafeteria.

If the phone is confiscated by a teacher it will be documented in Educators Handbook and the parents will be notified by the teacher.

---

**The mission of the Charleston Charter School for Math and Science is to educate students for success in college and careers by providing an innovative learning environment that is academically excellent, developmentally responsive, and socially equitable.**

**The mission of the Charleston Charter School for Math and Science is to educate students for success in college and careers by providing an innovative learning environment that is academically excellent, developmentally responsive, and socially equitable.**